

M u s k e g o n C o u n t y
Board of Road Commissioners

Melvin L. Black, Chair Lew Collins, Vice Chair Jack E. Kennedy, Commissioner

John J. DeWolf, Commissioner

Gerald J. Walter, Commissioner

Regular Meeting

**May 15, 2019
10:00 A.M.**

The Regular Meeting of the Board of County Road Commissioners was called to order by Chairman Black. He asked Commissioner Gerald Walter to lead those present in reciting the Pledge of Allegiance.

#2019-062 ROLL CALL

Present: Black, Collins, Kennedy, DeWolf and Walter

Staff: Kenneth Hulka, Managing Director; Joyce A. Whisenant, Director of Finance & HR; Paul R. Bouman, County Highway Engineer; Eric Scott, Maintenance Superintendent; and Laurita Humphrey, Maintenance Secretary.

Others: County Commissioners Ken Mahoney and Zach Lahring; Township Supervisors Linda Aerts, Cedar Creek Township; Heidi Tice, Fruitport Township; Jennifer Hernandez, Muskegon Township; Tim Mashburn, resident of Fruitport Township; Brenda Moore Muskegon County Drain Commissioner

#2019-063 REVIEW OF MINUTES OF REGULAR MEETING OF APRIL 17, 2019.

With no comments offered, moved by Kennedy, supported by Collins, that the Board accept the Minutes of the Regular Meeting of April 17, 2019.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf and Walter

Nays: None

Motion Carried

#2019-064 PUBLIC COMMENT (AGENDA ITEM ONLY)

Chairman Black opened the floor to public comment on agenda related items. There were none.

#2019-065 REVIEW ACCOUNTS PAYABLE

Moved by Collins, supported by Kennedy, to approve Accounts Payable #2019-16, #2019-17, and #2019-18, in the amounts of \$86,923.74, \$450,988.12, and \$553,217.71, represented by Vouchers #1900, #1902, and #1903.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf and Walter

Nays: None

Motion Carried

#2019-066 REVIEW PAYROLL PAYABLE

Moved by Kennedy, supported by Walter, to approve Payroll Payable #2019-09 and #2019-10 in the amounts of \$159,139.42 and \$144,688.38, represented by Vouchers #1901 and #1904.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf and Walter

Nays: None

Motion Carried

#2019-067 PRESENTATION OF MONTHLY FINANCIAL REPORT

The Director of Finance and Human Resources briefly presented the Monthly Financial Report. She noted that the information was presented for the information of the Board and that no action was required.

**#2019-068 RECOMMENDATION FOR BUDGET PREPARATION TIMELINE
2019-2020 BUDGET**

Ms. Whisenant recommended, moved by Kennedy, supported by Collins, that the Board approve the budget timeline as set forth the document presented.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

#2019-069 MAINTENANCE OPERATIONS UPDATE

The Maintenance Superintendent gave a report to the Board that reviewed the various projects the Maintenance Department has ongoing and coming up in the near future. He noted that the information was presented for the information of the Board and no action was required.

**#2019-070 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENT PROJECTS
DALTON TOWNSHIP**

The Managing Director recommended, moved by Collins, supported by Kennedy, that the Board approve the contract with Dalton Township for the improvement of Riley Thompson road (M-120 to Dalson) and Putnam Road (Bard to end of pavement) as presented; and authorize the Chair and Managing Director to sign and execute the contracts.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-071 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENT PROJECT
MOORLAND TOWNSHIP**

Mr. Hulka recommended, moved by Collins, supported by Kennedy, that the Board approve the contract with Moorland Township for the improvement of Hall Road from Ravenna Road to Goebel Road as presented; and authorize the Chair and Managing Director to sign and execute the contracts.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-072 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENT PROJECT
MONTAGUE TOWNSHIP**

The Managing Director recommended, moved by Collins, supported by Kennedy, that the Board approve the contract with Montague Township for the improvement of Fruitvale Road from Whitbeck to Lamos Road; and authorize the Chair and Managing Director to sign and execute the contracts.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-073 RECOMMENDATION FOR LOCAL ROAD IMPROVEMENT PROJECT
MONTAGUE & WHITE RIVER TOWNSHIP**

Mr. Hulka recommended, moved by Collins, supported by Kennedy, that the Board approve the contract with Montague and White River Townships for the improvement of Lamos Road from Fruitvale Road to Eilers Road, bordering each township; and authorize the Chair and Managing Director to sign and execute the contracts.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

#2019-074 RECOMMENDATION FOR CHILLER REPLACEMENT PROPOSAL

The Managing Director recommended, moved by DeWolf, supported by Kennedy, that the Board accept the quote from Johnson Controls for \$377,882.00 for the building chiller upgrade project and authorize staff to proceed with the project.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-075 RECOMMENDATION FOR EQUIPMENT PURCHASE
LIFTGATE, DUMP-THROUGH**

Mr. Hulka recommended, moved by DeWolf, supported by Collins, that the Board approve the purchase of a Waltco Dump-Through liftgate model DT-16 from Truck & Trailer Specialties of Dutton, Michigan for a total price of \$8,362.00.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-076 RECOMMENDATION FOR AWARD OF BID
BUILDING EXPANSION ARCHITECT RECOMMENDATION**

The Managing Director recommended, moved by Walter, supported by Collins, that the Board authorize staff to engage Concept Design Studios of Norton Shores to design and bid new additions to our garages in Muskegon and Twin Lake.

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

**#2019-077 RECOMMENDATION FOR CULVERT REPLACEMENT
BLACK CREEK CONSOLIDATED DRAIN**

Mr. Hulka recommended, moved by Kennedy, supported by DeWolf, that the Board authorize participation with the County Drain Commissioner at a not to exceed amount of \$319,461.27 for the nine culvert replacements on the following list that are part of the Black Creek Consolidated Drain Project:

- C11-027 -- Barnes 2,000 north of Evanston Ave. = \$41,283.18
- C12-007 -- Bailey 600' east of Ravenna Rd. = \$50,407.72
- C12-025 -- west of Bossett Rd. = \$14,535.78
- C12-022 -- Bossett 3,360' north of White Rd. = \$48,979.72
- C12-008 -- Bailey 3,100' east of Ravenna Rd. = \$ 15,536.23
- C12-059 -- Hall 2450' east of Bossett Rd. = \$12,887.98
- C12-041 -- Goebel 56' north of White Rd. = \$36,899.50
- C12-101 -- Moorland 42' north of Laketon Ave. = \$51,610.42
- C12-116 -- Moorland 56' south of Laketon Ave. = \$47,320.71

Roll Call

Ayes: Black, Collins, Kennedy, DeWolf, and Walter

Nays: None

Motion Carried

#2019-078 COMMUNICATIONS

- A. Notice of Casino Project / US Dept. of Interior**
- B. Notice of Day of Review of Drainage, various drains /
Muskegon County Drain Commissioner**

Mr. Hulka noted that items A & B were for the information of the Board and no action was required at this time. Drain Commissioner Brenda Moore was present and noted that the Day of Review is today, 05/15/19, and that her office would be open from 9:00 a.m. to 5:00 p.m.

#2019-079 PUBLIC COMMENT (NON-AGENDA ITEM ONLY)

Chairman Black opened the meeting to comments from the audience.

Drain Commissioner Moore noted that she would like to have a letter from the Managing Director outlining the financial participation of the Road Commission with the Black Creek Consolidated Drain Project.

#2019-079 PUBLIC COMMENT (NON-AGENDA ITEM ONLY)
(Continued)

Heidi Tice shared with the Board a copy of a petition that they collected signatures on regarding a quote for asphalt on Mt. Garfield Road from Maple Island Road to its dead end. She also noted that she has been receiving calls regarding ditching on certain roads in her township and inquired if there was a rotation schedule for these operations. It was recommended that she get in touch with the maintenance department for further action. Finally, she noted that the Cooley Road residents were requesting a second quote for a gravel upgrade on their road because they felt that the original cost was too much.

Linda Aerts noted that she has really enjoyed watching all of the road work being done out front of the township hall.

#2019-080 ADJOURN

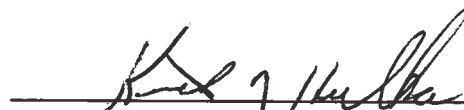
With no other business before the Board, moved by DeWolf, supported by Black, that the meeting be adjourned.

Motion Carried



Melvin L. Black, Chair

Attest



Kenneth J. Hulka, Clerk

/amj