



Muskegon County Road Commission ADOPTED BUDGET 2014—2015

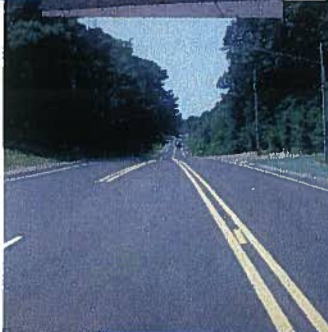
PLAY IT SAFE



Berm Removal



Paving



Road Closures



Snowplowing



Tree Cutting



Culvert Replacement



Dura Patching



Ditching



Muskegon County Road Commission

Budget Cover Photos

PLAY IT SAFE

Play It Safe

At Twin Lake Elementary in the Fall of 2013.

Berm Removal

Berm Removal

Berm removal along roadsides helps us to keep water from being trapped on the pavement to prevent further damage to the road beds and surface. This is typically done in the spring.

Paving

Paving

Giles Road in Muskegon Township was paved this summer.

Road Closures

Road Closures

Eilers Road culvert failed which caused MCRC to close the road.

Snow Plowing

Snow Plowing

This is one of our Twin Lake drivers clearing snow this past winter.

Tree Cutting

Tree Cutting

The first part of the Goebel Road improvement project afforded us an opportunity to train and refresh training with our employees on tree cutting operations.

Culvert Replacement

Culvert Replacement

The cross tie on Raymond Road in Holton Township failed and our crews replaced it this summer.

Dura patching

Dura Patching

Our crews in action dura patching Rich Road in Dalton Township.

Ditching

Ditching

The first part of the Roberts Road re-paving project starting with drainage improvements.

Bonus Photo:

The last photo on the cover is our asphalt recycler at work.



Muskegon County Road Commission

7700 East Apple Avenue
Telephone (231) 788-2381

Muskegon, MI 49442-4999
Fax (231) 788-5793

Jack E. Kennedy
Chairman

Melvin L. Black
Vice Chair

John J. DeWolf
Commissioner

Lewis J. Collins
Commissioner

Gerald J. Walter
Commissioner

TO: Road Commissioners Kennedy, Black, DeWolf, Collins & Walter
FROM: Kenneth J. Hulka, Managing Director
DATE: October 1, 2014
SUBJECT: Adopted 2014 - 2015 Operating Budget

We have prepared a preliminary budget for your review. This budget is similar in many respects to last year's document in that we have attempted to provide as much service as possible to the motoring public and to focus on pavement preservation. In one sense the budgeting process is a very disheartening exercise given the woefully inadequate resources provided to us through Act 51 Revenues. The true system need where we would be able to provide an improving road network condition approaches a 50-60% increase in revenue.

Having said that, this budget is also very different from previous years as we are anticipating a 1% increase in MTF and it also reflects several large one-time expenditures from state general revenues for some specific projects. Unlike the last several budgets we do not anticipate having to use fund balance this fiscal year.

Some things that I would like to highlight are a modest 1% increase in MTF, an influx of 2.1 million in 3R and Priority Road Improvement Funds and no increase in the state maintenance contract. We have budgeted approximately 1.3 million for chip seal on primary and local roads and have budgeted winter snow and ice control at more historical levels.

On the equipment side we have budgeted 3 plow trucks and a new emulsion distributor for the chip seal program. This allows us to continue to keep our fleet in a good overall condition.

Specific projects on the primary road system are Ryerson Road from Maple Island to M-120, airline Road 5-lane section from I-96 to Pontaluna, and Sternberg Road from Harvey Street to Airline and from Brooks to Maple Island.

Local Road Projects – Resolution on Hancock Road in cooperation with Township and Drain Commission. 9-10 miles of chip seal and anticipated 500K in Township overlays which are currently unidentified.

**MUSKEGON COUNTY ROAD COMMISSION
2014 - 2015 OPERATING BUDGET
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**MUSKEGON COUNTY ROAD COMMISSION
2014 - 2015 OPERATING BUDGET
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General Operating Budget

Fiscal Year 2014 - 2015

**Muskegon County Road Commission
General Appropriation Budget
Fiscal Year Beginning 10/01/14 and Ending 09/30/15**

<u>Account Description</u>	<u>2011 - 2012 Actual Revenues & Expenditures</u>	<u>2012 - 2013 Actual Revenues & Expenditures</u>	<u>2013 - 2014 Amended Budget</u>	<u>2014 - 2015 Proposed Budget</u>
Revenues:				
Mich Transportation Fund				
Primary Fund	\$ 6,369,040	\$ 6,466,856	\$ 6,361,000	\$ 6,588,600
Local Fund	2,251,543	2,297,219	2,261,000	2,345,500
Build Michigan Funds	320,874	319,647	319,000	318,000
Sub Total	<u>\$ 8,941,457</u>	<u>\$ 9,083,722</u>	<u>\$ 8,941,000</u>	<u>\$ 9,252,100</u>
Fed Aid, EDF Funds, State	\$ 2,439,123	\$ 1,367,667	\$ 3,211,365	\$ 4,749,156
State Trunkline Mtnce	2,052,214	2,176,078	1,900,000	1,900,000
TWP Contributions and Other	1,054,361	732,452	1,189,276	601,000
Interest Income	11,200	5,744	7,000	7,000
Miscellaneous Receipts	99,494	52,347	50,000	50,000
Snow Funds	80,296	80,986	80,500	81,500
Reimbursements	720,101	824,837	385,000	385,000
Grand Total Revenues	<u>\$ 15,398,246</u>	<u>\$ 14,323,833</u>	<u>\$ 15,764,141</u>	<u>\$ 17,025,756</u>

Expenditures:				
Maintenance - Primary Routine	\$ 3,762,451	\$ 4,324,908	\$ 4,278,100	\$ 4,169,000
Construction - Primary	568,057	2,368	-	25,000
Maintenance - Primary Preservation	2,326,445	1,154,406	3,023,177	4,685,456
Maintenance - Local Routine	3,464,282	3,605,697	4,063,189	3,865,300
Maintenance - Local Preservation	1,443,924	981,809	1,898,942	835,000
Construction - Local	-	-	-	165,000
State Trunkline Mtnce	1,989,406	2,137,251	1,900,000	1,900,000
Service for Other Entities	38,681	198,208	-	-
Debt Retirement and Interest	262,639	235,570	208,000	-
Administrative Expense - Net	441,199	415,938	487,150	475,350
Equip Expense:				
-Direct	1,028,336	1,040,194	1,030,000	1,100,000
-Indirect Storage	1,105,707	1,038,500	1,150,000	1,150,000
-Operating	568,945	712,898	650,000	800,000
-Depreciation	719,354	829,475	800,000	815,000
Less: Rental Credits	(2,914,138)	(3,364,524)	(3,000,000)	(3,200,000)
Other Receivables (A/R's)	580,039	633,442	300,000	300,000
Capital Expenditures				
Road Equipment	787,836	1,292,954	696,000	724,500
Office, Bldg. & Land	105,078	808,116	100,000	37,000
Less: Depr. & Depletion	(955,789)	(1,087,468)	(1,050,000)	(1,050,000)
Grand Total Expenditures	<u>\$ 15,322,452</u>	<u>\$ 14,959,742</u>	<u>\$ 16,534,558</u>	<u>\$ 16,796,606</u>
Change In Available Operating Funds	\$ 75,794	\$ (635,909)	\$ (770,417)	\$ 229,150
Total Expenditures and CAOF	<u>\$ 15,398,246</u>	<u>\$ 14,323,833</u>	<u>\$ 15,764,141</u>	<u>\$ 17,025,756</u>

Primary Road System

Supportive Data and Schedules

Fiscal Year 2014 - 2015

Muskegon County Road Commission
Primary Road Routine Maintenance
2014 - 2015 Annual Budget

380.10 Primary Road Miles

Function Number	Function Description	2012 - 2013 Actual	2013 - 2014 Amended Budget	2014 - 2015 Proposed Budget
101	Surface Crack Filling	\$ 191,610	\$ 170,000	\$ 170,000
102	Berm Removal	65,002	90,000	70,000
103	Surface Dura Patching	222,471	150,000	170,000
104	Chip Seal	1,261,220	1,000,000	1,263,900
105	Bituminous Wedging	8,407	30,000	20,000
106	General Engineering/Road Estimates	11,181	1,000	2,000
109	Surface Maintenance	107,501	90,000	100,000
110	Asphalt Overlay (New 2012)	-	-	-
111	Crack Pour Shoulder	-	1,000	500
113	Dura Patch Shoulder	330	2,000	1,000
114	Chip Seal Shoulder	124,842	69,600	70,000
117	Erosion Control	1,604	2,000	3,000
119	Shoulder Maintenance	260,968	100,000	140,000
120	Tree Removal	62,004	70,000	50,000
121	Tree Trimming/Shrub Removal	177,157	120,000	103,000
122	Drainage/Culverts	94,635	60,000	60,000
123	Ditching Operations	107,466	90,000	50,000
124	Roadside Cleanup	2,673	3,000	2,000
126	Grass and Weed Mowing	79,482	50,000	42,000
127	Brush Control	16,766	30,000	30,000
130	Guardrails and Guard Posts	6,169	5,000	3,000
132	Sweeping - Curbs & Gutter	10,526	20,000	20,000
137	Right of Way Fence	-	-	-
138	Milling - Skidster	-	4,000	1,000
141/149	Snow and Ice Control	801,523	1,450,000	1,100,100
151/159	Structure Maintenance	19,307	2,000	2,000
185	Field Supervision	342,060	370,000	345,000
	Total Routine Maintenance	\$ 3,974,905	\$ 3,979,600	\$ 3,818,500
 Traffic Services				
160/172/173	Traffic Signs & Services & Clear Vision	\$ 54,650	\$ 48,500	\$ 45,000
161	Traffic Signals - Maintenance	22,855	25,000	21,000
162 - 167	Pavement Marking	228,993	170,000	240,000
163 & 171	Construction Signs & Detours & Closures	19,898	28,000	20,000
168	Traffic Signals - Energy	7,981	9,000	9,000
169 & 170	New Traffic Signs & MUTCD Upgrades	15,626	18,000	15,500
		\$ 350,003	\$ 298,500	\$ 350,500
	Total Primary Road Routine Maintenance	\$ 4,324,908	\$ 4,278,100	\$ 4,169,000

**Muskegon County Road Commission
Primary Maintenance Projects
2014 - 2015 Budget**

The following is a summary list of projects/funds included in the 2014 - 2015 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost
				MCRC	Other	Federal	
Chip Seal Program	Various Roads		40.00 mi	\$ 1,000,000	\$ -	\$ -	\$ 1,000,000
White Lake Drive	South Shore Dr.-Whitehall Rd.	Chip Seal	3.47 mi	61,300	-	96,960	158,260
Whitehall Road	White Lake Dr.-Colby St.	Chip Seal	2.26 mi	42,600	-	63,040	105,640
Total Primary Maintenance Projects				\$ 1,103,900	\$ -	\$ 160,000	\$ 1,263,900

These are noteworthy projects that are included in the Primary Routine Maintenance Budget.

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: White Lake Drive

Project Limits: South Shore Drive to Whitehall Road, (3.47 miles)

Location: Fruitland Township

Type of Work: Chip Seal

Funding:

Federal:	\$ 96,960
MCRC:	<u>61,300</u>
Total Project Cost:	<u>\$158,260</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Whitehall Road

Project Limits: White Lake Drive to Colby Street (2.26 miles)

Location: Whitehall Township

Type of Work: Chip Seal

Funding:

Federal:	\$ 63,040
MCRC:	<u>42,600</u>
Total Project Cost:	<u>\$105,640</u>

Muskegon County Road Commission
Primary Construction-Capacity Improvement and Preservation-Structural Improvement Projects
2014 - 2015 Budget

The following is a summary list of projects/funds included in the 2014 - 2015 Fiscal Year Budget. Projects will be completed/implemented during the year

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost	
				MCRC	Other	Federal		State
River Road Bridge	Bridge at Cedar Creek			\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Total Primary Construction - Capacity Improvements				\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Ryerson Road	Maple Is.-Holton-Duck Lk.	Crush & Shape, Resurface	2.00 mi.	\$ 94,400	\$ -	\$ 420,000	\$ 150,000	\$ 664,400
Ryerson Road	Holton-Duck Lake-M-120	Crush & Shape, Resurface	4.34 mi.	295,800	-	-	1,075,000	1,370,800
Airline Road	I-96 to Pontaluna Road	Mill and Resurface	0.40 mi.	82,700	-	156,000	-	238,700
Sternberg Road	Harvey St - Airline Road	Mill and Resurface	1.46 mi.	124,500	-	200,000	-	324,500
Sternberg Road	Brooks Rd. - Maple Island	Crush & Shape, Resurface	4.20 mi.	213,500	-	-	1,145,000	1,358,500
Carryover Projects from 2013 - 2014 Budget:								
Maple Island Road	Sternberg - Hts. Ravenna	Crush & Shape, Resurface	2.50 mi.	10,200	-	20,000	-	30,200
Sheridan & Hile Rds.	Shettler Rd to Airline Rd	Crush & Shape, Resurface	1.15 mi.	9,700	-	20,000	-	29,700
Ellis Road	Ravenna Rd to Squires Rd	Crush & Shape, Resurface	1.00 mi.	49,000	-	223,039	102,117	374,156
Maple Island Road	Muskegon River	Bridge Rehabilitation		41,500	-	192,000	36,000	269,500
Total Primary Preservation - Structural Improvements				\$ 946,300	\$ -	\$ 1,231,039	\$ 2,508,117	\$ 4,685,456

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY BRIDGE SYSTEM

Project Name: River Road Bridge
Project Limits: Bridge at Cedar Creek
Location: Cedar Creek Township
Type of Work: Engineering for 2016 Project
Funding: MCRC: \$ 25,000

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Ryerson Road

Project Limits: Maple Island Road to Holton-Duck Lake Road (2 miles)

Location: Cedar Creek Township

Type of Work: Crush and Shape, Resurface w/ Rubber Mod HMA

Funding:

Federal:	\$ 420,000
Grants:	150,000
MCRC:	<u>94,400</u>
Total Project Cost:	<u>\$ 664,400</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Ryerson Road

Project Limits: Holton-Duck Lake Road to M-120 (4.34 miles)

Location: Cedar Creek Township

Type of Work: Crush and Shape, Resurface

Funding:

State:	\$1,075,000
MCRC:	<u>295,800</u>
Total Project Cost:	<u>\$1,370,800</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name:	Airline Road	
Project Limits:	I-96 to Pontaluna Road (0.4 miles)	
Location:	Fruitport Township	
Type of Work:	Mill and Resurface	
Funding:	Federal:	\$ 156,000
	MCRC:	<u>82,700</u>
	Total Project Cost:	<u>\$ 238,700</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Sternberg Road

Project Limits: Harvey Street to Airline Road (1.46 miles)

Location: Fruitport Township

Type of Work: Mill and Resurface

Funding:

Federal:	\$ 200,000
MCRC:	<u>124,500</u>
Total Project Cost:	<u>\$ 324,500</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Sternberg Road

Project Limits: Brooks Road to Maple Island Road (4.2 miles)

Location: Fruitport Township

Type of Work: Crush and Shape, Resurface

Funding:

State:	\$1,145,000
MCRC:	<u>213,500</u>
Total Project Cost:	<u>\$1,358,500</u>

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Maple Island Road

Project Limits: Sternberg Road to Heights Ravenna Road, (2.5 miles)

Location: Sullivan Township

Type of Work: Crush and Shape, Resurface

Funding:

Federal:	\$ 20,000
State:	0
MCRC:	<u>10,200</u>
Total Project Cost:	<u>\$ 30,200</u>

Note: Carryover from 2013-2014

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Sheridan Road & Hile Road

Project Limits: Shettler Road to Airline Road (1.15 miles)

Location: Fruitport Township

Type of Work: Crush and Shape, Resurface

Funding:

Federal STP	\$ 20,000
MCRC:	<u>9,700</u>
Total Project Cost:	<u>\$ 29,700</u>

Note: Carryover from 2013-2014

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY ROAD SYSTEM

Project Name: Ellis Road

Project Limits: Ravenna Road to Squires Road, (1 mile)

Location: Ravenna Township

Type of Work: Crush and Shape, Base Improvement, Resurface

Funding:

Federal-D:	\$ 223,039
State:	102,117
MCRC:	<u>49,000</u>
Total Project Cost:	<u>\$ 374,156</u>

Note: Carryover from 2013-2014. Depending on contractor scheduling, work on this project may commence in either the Fall 2014 or Spring 2015. Scheduling was left open to allow for potentially more favorable bids.

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

PRIMARY BRIDGE SYSTEM

Project Name: Maple Island Road Bridge

Project Limits: Bridge at Muskegon River (#7659)

Location: Cedar Creek Township

Type of Work: Bridge Rehabilitation

Funding:

Federal:	\$ 192,000
State:	36,000
MCRC:	<u>41,500</u>
Total Project Cost:	<u>\$ 269,500</u>

Note: Carryover from 2013-2014

Local Road System

Supportive Data and Schedules

Fiscal Year 2014 - 2015

**Muskegon County Road Commission
Local Road Routine Maintenance
2014 - 2015 Annual Budget**

710.38 Local Road Miles Combined

Function Number	Function Description	Paved Roads			Gravel & Unimproved Roads			Total Local Road Routine Maintenance		
		2012 - 2013 Actual Expense	2013 - 2014 Amended Budget	2014 - 2015 Maintenance Proposal	2012 - 2013 Actual Expense	2013 - 2014 Amended Budget	2014 - 2015 Maintenance Proposal	2012 - 2013 Actual Expense	2013 - 2014 Amended Budget	2014 - 2015 Maintenance Proposal
100	Dust Control	\$ -	\$ -	\$ -	\$ 147,555	\$ 120,000 *	\$ 120,000	\$ 147,555	\$ 120,000	\$ 120,000
101	Surface Crack Filling	35,510	60,000	60,000	-	-	-	35,510	60,000	60,000
102	Berm Removal	31,221	50,000	50,000	36,318	68,000	40,000	67,539	118,000	90,000
103	Surface Dura Patching	254,910	100,000	150,000	-	-	-	254,910	100,000	150,000
104	Chip Seal	186,866	375,000	240,000	-	-	-	186,866	375,000	240,000
105	Bituminous Wedging	7,284	50,000	30,000	-	-	-	7,284	50,000	30,000
106	General Eng - Road Estimates	8,475	5,000	6,000	108	1,000	3,000	8,583	6,000	9,000
109	Surface Maintenance	254,993	150,000	220,000	619,882	475,000	544,550	874,875	625,000	764,550
110	Asphalt Overlay	-	50,000	50,000	-	-	-	-	50,000	50,000
111	Crack Pour Shoulder	-	1,000	1,000	-	-	-	-	1,000	1,000
113	Dura Patch Shoulder	-	1,000	1,000	-	-	-	-	1,000	1,000
114	Seal/Patch Shoulder	13,339	3,000	3,000	-	-	-	13,339	3,000	3,000
117	Erosion Control (New 2013)	1,378	1,200	1,600	4,740	-	3,000	6,118	1,200	4,600
119	Shoulder Maintenance	46,305	75,000	50,000	34,919	22,000	26,000	81,224	97,000	76,000
120	Tree Removal	67,864	65,000	70,000	10,786	90,000	45,000	78,650	155,000	115,000
121	Tree Trimming/Shrub Removal	155,519	80,000	90,000	64,783	70,000	50,000	220,302	150,000	140,000
122	Drainage/Culverts	60,300	75,000	90,000	101,806	34,000	56,000	162,106	109,000	146,000
123	Ditching Operations	103,799	65,000	85,000	25,666	75,000	60,000	129,465	140,000	145,000
124	Roadside Cleanup	896	1,500	2,000	230	100	1,000	1,126	1,600	3,000
126	Grass and Weed Mowing	45,120	26,000	30,000	40,400	22,000	25,000	85,520	48,000	55,000
127	Brush Control	3,923	25,000	25,000	23,815	5,000	5,000	27,738	30,000	30,000
130	Guardrail and Guard Posts	7,736	1,000	2,000	80	150	500	7,816	1,150	2,500
132	Sweeping and Flushing	6,983	6,000	6,000	-	-	-	6,983	6,000	6,000
137	Right of Way Fence	-	-	-	-	-	-	-	-	-
141/149	Snow and Ice Control	646,416	1,059,139	904,000	179,324	405,000	378,200	825,740	1,464,139	1,282,200
151/159	Structure Maintenance	1,841	-	-	4,296	1,000	1,000	6,137	1,000	1,000
185	Field Supervision	125,046	130,000	120,000	116,001	98,000	109,000	241,047	228,000	229,000
		<u>\$ 2,065,724</u>	<u>\$ 2,454,839</u>	<u>\$ 2,286,600</u>	<u>\$ 1,410,709</u>	<u>\$ 1,486,250</u>	<u>\$ 1,467,250</u>	<u>\$ 3,476,433</u>	<u>\$ 3,941,089</u>	<u>\$ 3,753,850</u>
Traffic Services										
160/172/173	Traffic Signs/Serv/Clear Vis	\$ 27,558	\$ 20,000	\$ 20,000	\$ 9,624	\$ 18,000	\$ 10,000	\$ 37,182	\$ 38,000	\$ 30,000
161/168	Traffic Signals - Maint. & Energy	1,802	4,500	2,000	334	600	450	2,136	5,100	2,450
162-167	Pavement Marking	51,527	40,000	52,500	357	-	-	51,884	40,000	52,500
163/171	Const Signs/Detour/Closure	5,574	12,500	6,000	8,904	4,000	7,500	14,478	16,500	13,500
169/170	New Traffic Signs-MUTCD	12,417	15,000	12,000	592	7,500	1,000	13,009	22,500	13,000
		<u>\$ 98,878</u>	<u>\$ 92,000</u>	<u>\$ 92,500</u>	<u>\$ 19,811</u>	<u>\$ 30,100</u>	<u>\$ 18,950</u>	<u>\$ 118,689</u>	<u>\$ 122,100</u>	<u>\$ 111,450</u>
Total Local Road Routine Maintenance		<u>\$ 2,164,602</u>	<u>\$ 2,546,839</u>	<u>\$ 2,379,100</u>	<u>\$ 1,430,520</u>	<u>\$ 1,516,350</u>	<u>\$ 1,486,200</u>	<u>\$ 3,595,122</u>	<u>\$ 4,063,189</u>	<u>\$ 3,865,300</u>

**Muskegon County Road Commission
Local Maintenance Projects
2014 - 2015 Budget**

The following is a summary list of projects/funds included in the 2014 - 2015 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

<u>Project Location</u>	<u>Project Boundaries</u>	<u>Project Description</u>	<u>Project Length</u>	<u>Funding Sources</u>			<u>Total Project Cost</u>
				<u>MCRC</u>	<u>Other</u>	<u>Township</u>	
Chip Seal Program	To be determined		9.6 mi.	\$ 240,000	\$ -	\$ -	\$ 240,000
Total Local Maintenance Projects					\$ -	\$ -	\$ 240,000

These are noteworthy projects that are included in the Local Routine Maintenance Budget.

Muskegon County Road Commission
Local Construction - Capacity Improvement and Preservation - Structural Improvement Projects
2014 - 2015 Budget

The following is a summary list of projects/funds included in the 2014 - 2015 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost
				MCRC	Federal	Other	
Hancock Road	Lamos and Chase Roads	Replace failed structure		\$ 65,000	\$ -	\$ 100,000	\$ 165,000
Total Local Construction - Capacity Improvements				\$ 65,000	\$ -	\$ 100,000	\$ 165,000
Various	To Be Determined	HMA Overlays		\$ 334,000	\$ -	\$ 501,000	\$ 835,000
Total Local Preservation - Structural Improvements				\$ -	\$ -	\$ 601,000	\$ 1,000,000

**MUSKEGON COUNTY ROAD COMMISSION
SUPPORTIVE DATA TO THE
2014-2015 COUNTY ROAD BUDGET**

LOCAL ROAD SYSTEM

Project Name: Hancock Road

Project Limits: At structure crossing Pierson County Drain

Location: White River Township

Type of Work: Replace failed crossing at Pierson Drain.

Funding:

Drain District:	\$ 100,000
MCRC:	<u>65,000</u>
Total Project Cost:	<u>\$ 165,000</u>

Capital Outlay

Fiscal Year 2014 - 2015

**Muskegon County Road Commission
Schedule of Capital Outlay
Budget Year 2014 - 2015**

Description:	Amount Requested	A Office Equip/Furn.	B Other Equipment	C General Building	D Fleet Equipment
Maintenance Department:					
Muskegon Garage - Contingency	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -
Twin Lake Garage - Contingency	1,000	-	-	1,000	-
Whitehall Garage - Contingency	1,000			1,000	
Sump for Fuel Island	25,000			25,000	
Replace North Door	2,000	-	-	2,000	-
Total Maintenance Department:	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -
Equipment Department:					
1 - 58,000 GVW Truck inc scraper/wing/setup	\$ 149,000	\$ -	\$ -	\$ -	\$ 149,000
1 - 37,000 GVW Dump inc scraper/wing/setup	140,000	-	-	-	140,000
1 - 41,000 GVW Sander inc scraper/wing/setup	133,000	-	-	-	133,000
1 - Tar Distributor Truck	170,000	-	-	-	170,000
1 - SUV - Engineering	30,000	-	-	-	30,000
1 - Pickup Ext. Cab	26,500	-	-	-	26,500
1 - 12' Sander Body	31,000	-	-	-	31,000
1 - 9' Sander Body	27,000	-	-	-	27,000
2 - Dickey-John Controllers	9,000	-	-	-	9,000
1 - Pogo Stick Compactor	4,000	-	-	-	4,000
4 - Chain Saws & Weed whips	5,000	-	-	-	5,000
Total Equipment Department:	\$ 724,500	\$ -	\$ -	\$ -	\$ 724,500
Engineering / Traffic / Sign Shop Departments:					
Engineering - Contingency	\$ 2,500	\$ 1,500	\$ 1,000	\$ -	\$ -
Traffic - Contingency	1,000	-	1,000	-	-
Sign Shop - Contingency	1,000	-	1,000	-	-
Total Engineering / Traffic / Sign Shop Depts.	\$ 4,500	\$ 1,500	\$ 3,000	\$ -	\$ -
Finance/Administrative Services:					
Contingency	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -
Total Finance/Administrative Services	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -
Total 2014 - 2015 Capital Outlay	\$ 761,500	\$ 4,000	\$ 3,000	\$ 30,000	\$ 724,500
		A	B	C	D
Budget Summary:					
Road Equipment Total (Column D)	\$ 724,500				
Office, Buildings and Land (Columns A,B and C)	37,000				
Grand Total	\$ 761,500				

Administrative Expense

Supportive Data and Schedules

Fiscal Year 2014 - 2015

**Muskegon County Road Commission
Administrative Expense Comparison
Fiscal Year 2014 - 2015**

<u>Description</u>	<u>2012 - 2013 Actual</u>	<u>2013 - 2014 Amended Budget</u>	<u>2014 - 2015 Proposed Budget</u>
Salaries and Wages	\$ 288,445	\$ 302,000	\$ 310,700
Fringe Benefits	228,295	235,000	243,900
Postage	278	250	300
Office Supplies	1,266	1,500	1,500
Dues and Publications	1,827	2,000	2,000
Contractual Services	-	1,500	-
Data Processing	1,771	3,500	2,200
Legal and Professional	-	-	-
Education and Training	17,723	23,000	20,000
Communications	3,854	4,500	3,500
Travel Expense	1,325	750	1,750
Advertising/Public Relations	380	250	600
Insurance	12,211	12,500	12,500
Utilities	12,499	8,200	10,500
Building Repair and Maintenance	2,625	6,500	3,200
Office Equipment Repair/Maintenance	1,608	2,500	2,750
Miscellaneous	23	100	100
Depreciation - Office Equipment	14,234	6,500	13,000
Depreciation - Office Building	16,270	18,200	16,200
Other:			
Random Drug Testing	189	100	150
Total	\$ 604,823	\$ 628,850	\$ 644,850
Credits to Administrative Expense			
Handling Charges on Materials Sold	\$ 10,512	\$ 5,200	\$ 8,000
Overhead - State Trunkline Maintenance	167,840	135,000	160,000
Purchase Discounts	10,533	1,500	1,500
Other			
Total	\$ 188,885	\$ 141,700	\$ 169,500
Net Total Administration	\$ 415,938	\$ 487,150	\$ 475,350

**Muskegon County Road Commission
Schedule of Legal and Professional Services
Fiscal Year 2014 - 2015**

Description	2014 - 2015 Proposed Budget
Traffic:	
Consulting	\$ 5,000
Legal Fees	2,000
Contingency	2,000
Traffic Total	<u>9,000</u>
Engineering:	
Testing Services	5,000
Title Searches	2,000
Software Licenses and Upgrades	2,000
Training and Certification	3,000
Bi-Annual Bridge Structural Appraisals	-
Legal Services	10,000
Stormwater Discharge Permit Program Administration	20,000
Engineering Total	<u>42,000</u>
Finance:	
Annual Software License	10,000
Annual Audit	13,000
Computer Support/Training	5,000
Finance Total	<u>28,000</u>
Safety/Building Maintenance:	
Safety Consultants	5,000
Safety Seminars	5,000
HVAC Contract (Continuing)	26,600
Other Miscellaneous Professional Services	10,000
Safety/Building Maintenance Total	<u>46,600</u>
Administrative/Personnel:	
Labor/Mgmt - Supervisory/Union Rep Training	7,500
Community Educatin and Training	50,000
Drug Testing Program - (Collect/Test/Evaluate)	3,000
Attorney Fees	12,000
Miscellaneous	5,000
Administrative/Personnel	<u>77,500</u>
Total Legal and Professional	<u><u>\$ 203,100</u></u>