

# Muskegon County Road Commission



**Adopted Budget**

**2012 - 2013**



# Muskegon County Road Commission

7700 East Apple Avenue Muskegon, MI 49442-4999  
Telephone (231) 788-2381 Fax (231) 788-5793

Joan M. Santes  
Chair

Jack E. Kennedy  
Vice Chair

Melvin L. Black  
Commissioner

John J. DeWolf  
Commissioner

Terry J. Sabo  
Commissioner

**TO: Road Commissioners Santes, Kennedy, Black, DeWolf & Sabo**

**FROM: Kenneth J. Hulka, Managing Director**

**DATE: October 1, 2012**

**SUBJECT: Adopted 2012 - 2013 Operating Budget**

---

Developing the annual budget is perhaps one of the most significant tasks that the Road Commissioners and Road Commission Staff perform on a yearly basis. The budget serves as a statement to the community of our priorities, and can be viewed as the major overall policy document. The budget, in general, denotes which services the Board deems most significant and important to the motoring public. This budget attempts to focus on and optimize pavement preservation of the existing system utilizing asset management concepts and the mix of fixes through superior routine and heavy maintenance utilizing best industry practices.

The 2012/2013 budget as presented reflects a continued trend of declining or stagnant revenue. We are anticipating flat revenues, which will be the eighth consecutive year of flat or diminished revenue. In fact the revenue we anticipate is less than what we received in 1997, the year of the last gas tax increase. On the expense side we again anticipate price increases greater than the rate of inflation for many of the high volume items used in our business, which also continues a pattern established several years ago. Pressures on both sides of the financial ledger continue to diminish our ability to enhance and maintain the public highway system in Muskegon County and force us to make choices that are less than desirable on many levels. Quite simply put, the public highway system continues to degrade faster than our ability to repair, maintain and rebuild it, not through lack of effort, but primarily due to lack of revenue for the size of our existing road system.

The budget as presented is our best attempt to optimize the financial resources that we do get to preserve and maintain the system. Several items to highlight in the proposed budget include the primary road construction and preservation projects, including 2.41 miles of Mill Iron Road in Muskegon Township, 1.44 miles of Giles Road in Muskegon Township, 2.5 miles of Maple Island Road in Sullivan and Fruitport Townships, 1.15 miles of Sheridan Road in Fruitport Township, Ellis Road Bridge over Crockery Creek in Ravenna Township, and rehabilitation of Maple Island Bridges over Muskegon River and Brooks Creek in Cedar Creek Township. This budget includes a decrease in the number of miles to be chip sealed on the primary and local system, and modest increases in maintenance efforts at removing standing water on road surfaces through berm removal, increased ditching operations and tree removal.

Given the tremendous need and continued deterioration of the system, and despite our continued best efforts at preservation, there is clear evidence that the system of financing our public highway system in Michigan is severely broken. I urge you to renew efforts at educating and convincing those elected officials, federal, state, and local that hold the statutory ability to fix or change the system to do so while we still have something to work with.

**MUSKEGON COUNTY ROAD COMMISSION**  
**2012 - 2013 OPERATING BUDGET**  
**TABLE OF CONTENTS**

General Operating Budget	1
General Appropriation Budget	2
Primary Road System: Supportive Data and Schedules	3
Primary Road Routine Maintenance Budget	4
Primary Routine Maintenance Project - Chip Seal Program	5
Primary Construction and Preservation Projects	6
Primary Preservation Project - Mill Iron Road	7
Primary Preservation Project - Maple Island Road	8
Primary Preservation Project - Sheridan Road	9
Primary Preservation Project - Ellis Road Bridge	10
Primary Preservation Project - Maple Island Road Bridges	11
Primary Preservation Project - Giles Road	12
Local Road System: Supportive Data and Schedules	13
Local Road Routine Maintenance Budget	14
Local Routine Maintenance Projects	15
Local Construction and Preservation Projects	16
Local Preservation Project - Murray Road	17
Local Preservation Project - Riley Thompson	18
Local Preservation Project - Resurfacing Projects	19
Capital Outlay	20

**MUSKEGON COUNTY ROAD COMMISSION  
2012 - 2013 OPERATING BUDGET  
TABLE OF CONTENTS**

Schedule of Capital Outlay	21
Administrative Expense: Supportive Data and Schedules	22
Administrative Expense Comparison	23
Schedule of Legal and Professional Services	24

# **General Operating Budget**

**Fiscal Year 2012 - 2013**

**Muskegon County Road Commission  
General Appropriation Budget  
Fiscal Year Beginning 10/01/12 and Ending 09/30/13**

<u>Account Description</u>	<u>2009 - 2010 Actual Revenues &amp; Expenditures</u>	<u>2010 - 2011 Actual Revenues &amp; Expenditures</u>	<u>2011 - 2012 Adopted Budget</u>	<u>2012 - 2013 Proposed Budget</u>
<b>Revenues:</b>				
Mich Transportation Fund				
Primary Fund	\$ 6,302,972	\$ 6,307,444	\$ 5,979,000	\$ 6,314,800
Local Fund	2,235,863	2,242,491	2,138,800	2,264,700
Build Michigan Funds	323,129	322,121	321,000	320,000
Sub Total	<u>\$ 8,861,964</u>	<u>\$ 8,872,056</u>	<u>\$ 8,438,800</u>	<u>\$ 8,899,500</u>
Fed Aid, EDF Funds, State	2,213,095	2,192,952	3,284,800	2,866,550
State Trunkline Mtnc	1,875,613	2,051,473	1,900,000	1,900,000
TWP Contributions and Other	389,957	874,591	510,000	835,000
Interest Income	28,414	15,066	16,000	14,000
Miscellaneous Receipts	101,250	22,157	110,000	50,000
Snow Funds	83,239	80,021	85,000	80,000
Reimbursements	544,491	1,128,281	300,000	1,059,700
Grand Total Revenues	<u>\$ 14,098,023</u>	<u>\$ 15,236,597</u>	<u>\$ 14,644,600</u>	<u>\$ 15,704,750</u>
*****				
<b>Expenditures:</b>				
Maintenance - Primary Routine	\$ 3,929,163	\$ 3,458,050	\$ 4,121,715	\$ 3,739,600
Construction - Primary	-	18,618	947,100	-
Maintenance - Primary Preservation	3,072,096	2,007,442	3,589,520	3,986,180
Maintenance - Local Routine	3,698,650	4,453,403	3,558,468	3,632,250
Maintenance - Local Preservation	366,342	854,877	-	860,200
Construction - Local	-	-	-	-
State Trunkline Mtnc	1,930,569	2,115,273	1,900,000	1,900,000
Service for Other Entities	-	954,588	-	500,000
Debt Retirement and Interest	277,139	270,138	265,000	270,000
Administrative Expense - Net	463,314	444,826	484,750	488,000
Equip Expense:				
-Direct	865,638	1,017,353	865,000	975,000
-Indirect Storage	1,294,308	1,298,490	1,300,000	1,350,000
-Operating	445,820	639,011	465,000	600,000
-Depreciation	771,262	693,251	775,000	750,000
Less: Rental Credits	(3,051,319)	(3,179,084)	(3,000,000)	(3,005,000)
Other Receivables (A/R's)	355,488	440,542	300,000	300,000
Capital Expenditures				
Road Equipment	1,206,160	610,728	875,000	939,000
Office, Bldg & Land	43,783	160,218	74,000	628,400
Less: Depr. & Depletion	(1,049,593)	(1,032,535)	(1,000,000)	(1,000,000)
Grand Total Expenditures	<u>\$ 14,618,820</u>	<u>\$ 15,225,189</u>	<u>\$ 15,520,553</u>	<u>\$ 16,913,630</u>
Change In Available Operating Funds	<u>\$ (520,797)</u>	<u>\$ 11,408</u>	<u>\$ (875,953)</u>	<u>\$ (1,208,880)</u>
Total Expenditures and CAOF	<u>\$ 14,098,023</u>	<u>\$ 15,236,597</u>	<u>\$ 14,644,600</u>	<u>\$ 15,704,750</u>

# **Primary Road System**

**Supportive Data and Schedules**

**Fiscal Year 2012 - 2013**

**Muskegon County Road Commission**  
**Supportive Data to 2012 - 2013 Annual Budget**  
**Primary Road Routine Maintenance**

380.10 Primary Road Miles

<b>Routine Maintenance</b>	<b>2010 - 2011 Actual Expense</b>	<b>2011 - 2012 Adopted Budget</b>	<b>2012 - 2013 Proposed Budget</b>
101 Surface Crack Filling	\$ 168,413	\$ 150,000	\$ 170,000
102 Berm Removal	179,477	230,215	155,000
103 Surface Dura Patching	65,773	70,000	300,000
104 Chip Seal	563,481	1,005,000	500,000
105 Bituminous Wedging	-	64,000	50,000
106 General Engineering/Road Estimates	2,100	2,500	2,500
109 Surface Maintenance	108,263	160,000	90,000
110 Asphalt Overlay	-	-	-
111 Crack Pour Shoulder	-	6,000	2,000
113 Dura Patch Shoulder	1,190	3,000	4,000
114 Chip Seal Shoulder	123,537	90,000	75,000
119 Shoulder Maintenance	161,303	90,000	100,000
120 Tree Removal	30,454	80,000	100,000
121 Tree Trimming/Shrub Removal	123,236	90,000	120,000
122 Drainage/Culverts	88,399	60,000	80,000
123 Ditching Operations	47,204	80,000	120,000
124 Roadside Cleanup	3,198	3,000	5,000
126 Grass and Weed Mowing	71,941	80,000	75,000
127 Brush Control	52,057	28,000	30,000
130 Guardrails and Guard Posts	8,310	9,000	9,000
132 Sweeping - Curbs & Gutter	24,373	25,000	20,000
137 Right of Way Fence	-	-	-
138 Milling - Skidster	-	-	15,100
141/149 Snow and Ice Control	946,754	1,025,000	1,050,000
151/159 Structure Maintenance	6,285	2,000	2,000
185 Field Supervision	352,334	410,000	370,000
<b>Total Routine Maintenance</b>	<b>\$ 3,128,082</b>	<b>\$ 3,762,715</b>	<b>\$ 3,444,600</b>
<b>Traffic Services</b>			
160 & 172 Traffic Signs & Services & Clear Vision	\$ 70,792	\$ 60,000	\$ 35,000
161 Traffic Signals - Maintenance	27,354	60,000	30,000
162 - 167 Pavement Marking	168,105	162,000	170,000
163 & 171 Construction Signs & Detours & Closures	23,795	25,000	25,000
168 Traffic Signals - Energy	11,455	20,000	15,000
169 & 170 New Traffic Signs & MUTCD Upgrades	28,467	32,000	20,000
	<b>\$ 329,968</b>	<b>\$ 359,000</b>	<b>\$ 295,000</b>
<b>Total Primary Road Routine Maintenance</b>	<b>\$ 3,458,050</b>	<b>\$ 4,121,715</b>	<b>\$ 3,739,600</b>



**Muskegon County Road Commission  
Primary Maintenance Projects  
2012 - 2013 Budget**

The following is a summary list of projects/funds included in the 2012-2013 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

Project Location	Project Boundaries	Project Description	Project Length	MCRC	Funding Sources			Total Project Cost
					Other	Federal	State	
Chip Seal Program			20 miles	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>Total Primary Maintenance Projects</b>				<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

These are noteworthy projects that are included in the Primary Routine Maintenance Budget.

**Muskegon County Road Commission**  
**Primary Construction-Capacity Improvement and Preservation-Structural Improvement Projects**  
**2012 - 2013 Budget**

The following is a summary list of projects/funds included in the 2012 - 2013 Fiscal Year Budget. Projects will be completed/implemented during the year

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost
				MCRC	Other	Federal	
				\$ -	\$ -	\$ -	\$ -
<b>Total Primary Construction - Capacity Improvements</b>				\$ -	\$ -	\$ -	\$ -
Mill Iron Road	Twp Line 650' N of M-46	Resurfacing	2.41 mi.	\$ 255,500	\$ -	\$ 531,000	\$ 786,500
Maple Island Road	Wilson Rd to Sternberg Rd	Resurfacing	2.50 mi.	235,000	-	351,815	715,000
Sheridan Road	Shettler Rd to Hts. Rav Rd	Resurfacing	1.15 mi.	230,000	-	232,000	462,000
	& Hts. Rav - Sheridan to Black Creek						
Ellis Road Bridge	Over Crockery Creek	Widen Superstructure-Pave Deck		83,750	-	300,000	440,000
Maple Island Road	Musk Riv & Brooks Crk	Bridge Rehabilitation		119,500	-	344,000	528,000
<b>Carryover Projects from 2011 - 2012 Budget:</b>							
Siles Road	Whitehall Rd. to M-120	Reconstruction	1.44 mi.	195,880	-	380,000	1,054,680
<b>Total Primary Preservation - Structural Improvements</b>				\$ 1,119,630	\$ -	\$ 2,138,815	\$ 3,986,180

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY ROAD SYSTEM**

**Project Name:** Mill Iron Road

**Project Limits:** Muskegon Township South Line to 650' North of M-46 (2.41 miles)

**Location:** Muskegon Charter Township

**Type of Work:** Resurface, Intersections

**Funding:**

Federal:	\$ 531,000
Local Match:	134,000
Engineering:	50,000
Overhead:	<u>71,500</u>
Total MCRC	\$ 255,500
Total Project	<u>\$ 786,500</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY ROAD SYSTEM**

**Project Name:** Maple Island Road

**Project Limits:** Wilson Road to Sternberg Road (2.50 miles)

**Location:** Fruitport and Sullivan Townships

**Type of Work:** Resurface, Intersections

**Funding:**

Federal STP	\$ 145,788
Federal-D:	206,027
State-D:	128,185
Local Match:	120,000
Engineering:	50,000
Overhead:	<u>65,000</u>
Total MCRC	\$ 235,000
Total Project	<u>\$ 715,000</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY ROAD SYSTEM**

**Project Name:** Sheridan Road

**Project Limits:** Shettler Road to Heights Ravenna Road and Heights Ravenna Road from Sheridan Road to Black Creek Road (1.15 miles)

**Location:** Fruitport Township

**Type of Work:** Crush & Shape, Resurface

**Funding:**

Federal:	\$ 232,000
Local Match:	148,000
Engineering:	40,000
Overhead:	<u>42,000</u>
Total MCRC	\$ 230,000
Total Project	<u>\$ 462,000</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY BRIDGE SYSTEM**

**Project Name:** Ellis Road Bridge

**Project Limits:** Ellis Road Crossing Crockery Creek (0.1 miles)

**Location:** Ravenna Township

**Type of Work:** Superstructure Widening, Deck Paving

**Funding:**

Federal-D:	\$ 300,000
State-D:	56,250
Local Match:	18,750
Engineering:	25,000
Overhead:	<u>40,000</u>
Total MCRC	\$ 83,750
Total Project	<u>\$ 440,000</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY BRIDGE SYSTEM**

**Project Name:** Maple Island Road Bridge

**Project Limits:** Bridge at Muskegon River (#7659) and Bridge at Brooks Creek (#7660)

**Location:** Cedar Creek Township

**Type of Work:** Bridge Rehabilitation

**Funding:**

Federal:	\$ 344,000
State:	64,500
Local Match:	21,500
Engineering:	50,000
Overhead:	<u>48,000</u>
Total MCRC	\$ 119,500
Total Project	<u>\$ 528,000</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**PRIMARY ROAD SYSTEM**

**Project Name:** Giles Road

**Project Limits:** Whitehall Road to M-120 (1.44 miles)

**Location:** Muskegon Township

**Type of Work:** Reconstruction, Culvert Replacements

**Funding:**

Federal-D:	\$ 380,000
State-D:	478,800
Local Match:	25,000
Engineering:	75,000
Overhead:	<u>95,880</u>
Total MCRC	\$ 195,880
Total Project	<u>\$ 1,054,680</u>



# **Local Road System**

**Supportive Data and Schedules**

**Fiscal Year 2012 - 2013**

**Muskegon County Road Commission  
Supportive Data to the 2012 - 2013 County Road Budget  
Local Road Routine Maintenance**

721.79 Local Road Miles Combined

Routine Maintenance	Paved Roads			Gravel & Unimproved Roads			Total Local Road Routine Maintenance		
	2010 - 2011 Actual Expense	2011 - 2012 Adopted Budget	2012 - 2013 Proposed Budget	2010 - 2011 Actual Expense	2011 - 2012 Adopted Budget	2012 - 2013 Proposed Budget	2010 - 2011 Actual Expense	2011 - 2012 Adopted Budget	2012 - 2013 Proposed Budget
100 Dust Control	\$ -	\$ -	\$ -	\$ 114,484	\$ 130,000	\$ 120,000	\$ 114,484	\$ 130,000	\$ 120,000
101 Surface Crack Filling	58,146 *	60,000	60,000	-	-	-	58,146	60,000	60,000
102 Berm Removal	50,335	50,000	50,000	71,500	70,000	68,000	121,835	120,000	118,000
103 Surface Dura Patching	370,046 *	85,000	96,000	-	-	-	370,046	85,000	96,000
104 Chip Seal	390,530 *	325,000	150,000	-	-	-	390,530	325,000	150,000
105 Bituminous Wedging	68,848 *	50,000	70,000	-	-	-	68,848	50,000	70,000
106 General Eng - Road Estimates	6,620	3,000	3,000	2,033	-	1,000	8,653	3,000	4,000
109 Surface Maintenance	217,933	89,000	100,000	474,635	450,000	625,000	692,568	539,000	725,000
110 Asphalt Overlay	235,978 *	-	80,000	-	-	-	235,978	-	80,000
111 Crack Pour Shoulder	-	1,000	1,000	-	-	-	-	1,000	1,000
113 Dura Patch Shoulder	-	1,000	1,000	-	-	-	-	1,000	1,000
114 Seal/Patch Shoulder	12,246 *	1,000	3,000	-	-	-	12,246	1,000	3,000
119 Shoulder Maintenance	90,540	40,000	75,000	32,949	25,000	22,000	123,489	65,000	97,000
120 Tree Removal	48,406	20,000	60,000	173,560	90,000	90,000	221,966	110,000	150,000
121 Tree Trimming/Shrub Removal	105,251	16,000	70,000	85,049	60,000	70,000	190,300	76,000	140,000
122 Drainage/Culverts	36,548 *	285,400	70,000	19,618	71,000	34,000	56,166	356,400	104,000
123 Ditching Operations	47,776 *	30,500	60,000	136,160	67,000	75,000	183,936	97,500	135,000
124 Roadside Cleanup	1,160	500	1,800	118	300	100	1,278	800	1,900
126 Grass and Weed Mowing	56,096	20,000	25,000	41,735	27,000	22,000	97,831	47,000	47,000
127 Brush Control	28,494	28,000	25,000	15,566	6,000	5,000	44,060	34,000	30,000
130 Guardrail and Guard Posts	461	100	100	543	-	150	1,004	100	250
132 Sweeping and Flushing	7,051	3,000	3,000	-	-	-	7,051	3,000	3,000
136 Curb Sweeping	-	-	-	-	-	-	-	-	-
137 Right of Way Fence	-	-	-	-	-	-	-	-	-
141/149 Snow and Ice Control	816,934	803,105	807,700	311,332	340,938	337,300	1,128,266	1,144,043	1,145,000
151/159 Structure Maintenance	1,624	-	-	4,137	-	1,000	5,761	-	1,000
185 Field Supervision	114,594	92,500	130,000	101,521	92,500	98,000	216,115	185,000	228,000
	<b>\$ 2,765,617</b>	<b>\$ 2,004,105</b>	<b>\$ 1,941,600</b>	<b>\$ 1,584,940</b>	<b>\$ 1,429,738</b>	<b>\$ 1,568,550</b>	<b>\$ 4,350,557</b>	<b>\$ 3,433,843</b>	<b>\$ 3,510,150</b>
Part to be reimbursable from twp road improvements									
<b>Traffic Services</b>									
160/172 Traffic Signs/Serv/Clear Vis	\$ 25,664	\$ 45,000	\$ 20,000	\$ 11,517	\$ 26,000	\$ 18,000	\$ 37,181	\$ 71,000	\$ 38,000
161 Traffic Signals - Maint.	2,907	4,000	4,000	367	-	400	3,274	4,000	4,400
162-167 Pavement Marking	36,285	25,000	40,000	-	-	-	36,285	25,000	40,000
163/171 Const Signs/Detour/Closure	5,573	6,500	12,500	4,064	1,500	4,000	9,637	8,000	16,500
168 Traffic Signals - Energy	-	425	500	-	200	200	-	625	700
169/170 New Traffic Signs-MUTCD	11,235	15,000	15,000	5,234	1,000	7,500	16,469	16,000	22,500
	<b>\$ 81,664</b>	<b>\$ 95,925</b>	<b>\$ 92,000</b>	<b>\$ 21,182</b>	<b>\$ 28,700</b>	<b>\$ 30,100</b>	<b>\$ 102,846</b>	<b>\$ 124,625</b>	<b>\$ 122,100</b>
<b>Total Local Road Routine Maintenance</b>	<b>\$ 2,847,281</b>	<b>\$ 2,100,030</b>	<b>\$ 2,033,600</b>	<b>\$ 1,606,122</b>	<b>\$ 1,458,438</b>	<b>\$ 1,598,650</b>	<b>\$ 4,453,403</b>	<b>\$ 3,558,468</b>	<b>\$ 3,632,250</b>

**Muskegon County Road Commission**  
**Local Maintenance Projects**  
**2012 - 2013 Budget**

The following is a summary list of projects/funds included in the 2012 - 2013 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost
				MCRC	Other	Township State	
Chip Seal Program	To be determined		6 miles	\$ 60,000	\$ -	\$ 90,000	\$ 150,000
Gravel Road Upgrade	To be determined			60,000	-	90,000	150,000
<b>Total Local Maintenance Projects</b>				<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 180,000</b>	<b>\$ 300,000</b>

These are noteworthy projects that are included in the Local Routine Maintenance Budget.

**Muskegon County Road Commission**  
**Local Construction - Capacity Improvement and Preservation - Structural Improvement Projects**  
**2012 - 2013 Budget**

The following is a summary list of projects/funds included in the 2012 - 2013 Fiscal Year Budget. Projects will be completed/implemented during the year subject to availability of fund/resources and Board approval.

Project Location	Project Boundaries	Project Description	Project Length	Funding Sources			Total Project Cost
				MCRC	Federal	Townships	
				\$ -	\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -	\$ -
<b>Total Local Construction - Capacity Improvements</b>							
				\$ -	\$ -	\$ -	\$ -
Murray Road	Scenic Drive to Dock Road	Rehabilitation	1.29 mi	\$ 83,200	\$ -	\$ 425,000	\$ 508,200
Riley Thompson Road	Nestrom Rd to Orshal Road	Resurfacing	1.00 mi	120,000	-	180,000	300,000
Fuitland Township	To Be Determined	Resurfacing		2,000	-	50,000	52,000
				\$ 205,200	\$ -	\$ 655,000	\$ 860,200
<b>Total Local Preservation - Structural Improvements</b>							

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**LOCAL ROAD SYSTEM**

**Project Name:** Murray Road

**Project Limits:** Scenic Drive to Dock Road (1.29 miles)

**Location:** Fruitland Township

**Type of Work:** Rehabilitation

**Funding:**

Local (Township)	\$ 425,000
Local Match:	22,000
Engineering:	15,000
Overhead:	<u>46,200</u>
Total MCRC	\$ 83,200
Total Project	<u>\$ 508,200</u>

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012 - 2013 COUNTY ROAD BUDGET**

**LOCAL ROAD SYSTEM**

**Project Name:** Riley Thompson Road

**Location:** Nestrom Road to Orshal Road, 1 mile, Fruitland Township

**Type of Work:** Resurfacing

**Funding:** 60% Township  
40% MCRC

**Estimated Cost:** \$ 300,000

**MUSKEGON COUNTY ROAD COMMISSION  
SUPPORTIVE DATA TO THE  
2012-2013 COUNTY ROAD BUDGET**

**LOCAL ROAD SYSTEM**

**Project Name:** Fruitland Local Road Program

**Project Limits:** Various Local Roads

**Location:** Fruitland Township

**Type of Work:** Resurfacing / Chip Seals as Determined

**Funding:**

Local (Township)	\$ 50,000
Engineering:	<u>2,000</u>
Total MCRC	\$ 2,000
Total Project	<u>\$ 52,000</u>

# **Capital Outlay**

**Fiscal Year 2012 - 2013**



**Muskegon County Road Commission  
Schedule of Capital Outlay  
Budget Year 2012 - 2013**

Description:	Amount Requested	A Computers	B Office Equipment	C Other Equipment	D General Building	E Fleet Equipment
<b>Traffic:</b>						
Contingency	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ -
<b>Traffic Total</b>	<u>\$ 1,000</u>					
<b>Maintenance:</b>						
Twin Lake:						
Contingency	\$ 2,500	-	-	2,500	-	-
<b>Twin Lake Total</b>	<u>\$ 2,500</u>					
Whitehall:						
Salt Shed	\$ 606,900	-	-	-	606,900	-
Contingency	2,500	-	-	2,500	-	-
<b>Whitehall Total</b>	<u>\$ 2,500</u>					
Muskegon:						
Contingency	\$ 2,500	-	-	1,000	-	-
<b>Muskegon Total</b>	<u>\$ 2,500</u>					
Sign Shop						
Contingency	\$ 1,000	-	-	1,000	-	-
<b>Sign Shop Total</b>	<u>\$ 1,000</u>					
<b>New Equipment:</b>						
1 - 58,000 GVW Truck inc scraper/wing/setup	\$ 142,000	-	-	-	-	142,000
1 - 39,000 GVW Do-al, inc scraper, wing and se	129,000	-	-	-	-	129,000
2 - Loaders - purchase at end of lease	126,000	-	-	-	-	126,000
3 - Graders - purchase at end of lease	405,000	-	-	-	-	405,000
2 - Pickups 2 Ext. Cab	47,000	-	-	-	-	47,000
1 - 12' Do-Al Box	29,000	-	-	-	-	29,000
1 - 9' Do-Al Box	26,000	-	-	-	-	26,000
1 - 10' SS Slip In Sander Body with Controls	32,000	-	-	-	-	32,000
4 - Chain Saws & Weed whips	3,000	-	-	-	-	3,000
<b>Equipment Total</b>	<u>\$ 939,000</u>					
<b>Engineering:</b>						
Contingency	\$ 1,000	-	-	1,000	-	-
<b>Engineering Total</b>	<u>\$ 1,000</u>					
<b>Finance/Administrative Services:</b>						
Phone System Upgrade	\$ 10,000	-	10,000	-	-	-
Contingency	2,500	2,500				
<b>Finance/Administrative Services Total</b>	<u>\$ 10,000</u>					
<b>Total</b>	<u><u>\$ 959,500</u></u>	<u><u>\$ 2,500</u></u>	<u><u>\$ 10,000</u></u>	<u><u>\$ 9,000</u></u>	<u><u>\$606,900</u></u>	<u><u>\$939,000</u></u>
		A	B	C	D	E

**Proposed Budget:**

Road Equipment Total (Column E)	\$ 939,000
Office, Buildings and Land (Columns A,B,C and D)	628,400
<b>Grand Total</b>	<b>\$1,567,400</b>

# **Administrative Expense**

**Supportive Data and Schedules**

**Fiscal Year 2012 - 2013**

**Muskegon County Road Commission  
Administrative Expense Comparison  
Fiscal Year 2012 - 2013**

<u>Description</u>	<u>2010 - 2011 Actual</u>	<u>2011 - 2012 Adopted Budget</u>	<u>2012 - 2013 Proposed Budget</u>
Salaries and Wages	\$ 292,563	\$ 305,000	\$ 300,000
Fringe Benefits	235,831	235,000	235,000
Postage	420	500	500
Office Supplies	2,245	1,600	1,800
Dues and Publications	1,984	1,750	2,000
Contractual Services	4,377	3,700	1,500
Data Processing	3,204	3,750	3,900
Legal and Professional	-	-	-
Education and Training	18,603	16,000	19,000
Communications	4,373	6,900	4,800
Travel Expense	859	750	750
Advertising/Public Relations	554	100	200
Insurance	12,978	12,500	13,500
Utilities	7,573	8,000	8,500
Building Repair and Maintenance	7,022	5,700	6,500
Office Equipment Repair/Maintenance	3,125	1,000	1,400
Miscellaneous	65	100	100
Depreciation - Office Equipment	9,026	9,800	10,000
Depreciation - Office Building	18,212	19,500	20,150
Other:			
Random Drug Testing	162	100	100
<b>Total</b>	<b>\$ 623,176</b>	<b>\$ 631,750</b>	<b>\$ 629,700</b>
<b>Credits to Administrative Expense</b>			
Handling Charges on Materials Sold	\$ 7,834	\$ 5,500	\$ 5,200
Overhead - State Trunkline Maintenance	168,011	140,000	135,000
Purchase Discounts	2,505	1,500	1,500
Other			
<b>Total</b>	<b>\$ 178,350</b>	<b>\$ 147,000</b>	<b>\$ 141,700</b>
<b>Net Total Administration</b>	<b>\$ 444,826</b>	<b>\$ 484,750</b>	<b>\$ 488,000</b>

**Muskegon County Road Commission  
Schedule of Legal and Professional Services  
Fiscal Year 2012 - 2013**

Description	2012 - 2013 Proposed Budget
<b>Traffic:</b>	
Consulting	\$ 5,000
Legal Fees	2,000
Contingency	2,000
<b>Traffic Total</b>	<b>9,000</b>
<b>Engineering:</b>	
Testing Services	5,000
Title Searches	2,000
Legal Services	10,000
Stormwater Discharge Permit Program Administration	20,000
<b>Engineering Total</b>	<b>37,000</b>
<b>Finance:</b>	
Annual Software License	10,000
Annual Audit	12,800
Computer Support/Training	5,000
<b>Finance Total</b>	<b>27,800</b>
<b>Safety/Building Maintenance:</b>	
Safety Consultants	5,000
Safety Seminars	5,000
HVAC Contract (Continuing)	35,450
Other Miscellaneous Professional Services	10,000
<b>Safety/Building Maintenance Total</b>	<b>55,450</b>
<b>Administrative/Personnel:</b>	
Labor/Mgmt - Supervisory/Union Rep Training	4,000
Drug Testing Program - (Collect/Test/Evaluate)	3,000
Attorney Fees	12,000
Miscellaneous	5,000
<b>Administrative/Personnel</b>	<b>24,000</b>
<b>Total Legal and Professional</b>	<b>\$ 153,250</b>